

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Olga M. Noriega, Mayor Pro-Tem, District 3
Leo Muñoz, Commissioner, District 1
Greg Kerr, Commissioner, District 2
Gerardo "Jerry" Tafolla, Commissioner, District 4
Letty Lopez, Commissioner, District 5
Fidel L. Pena, III, Commissioner, District 6

Mike R. Perez, City Manager

CITY OF WESLACO

Invitation to Bid

The City of Weslaco hereby requests sealed bids for the following:

Varied Trucks & Vans / RFB No.: 2016-17-05

Sealed bids addressed to Homer Rhodes, will be accepted at the Weslaco City Hall Purchasing Office, 255 S. Kansas Avenue, Weslaco, Texas 78596, until **3:00 p.m.** on **November 10, 2016**, at which time they will be opened and read aloud. Please mark envelope, "Sealed Bid"

Varied Trucks & Vans / RFB No.: 2016-17-05

Potential Bidders/Respondents are advised that the bidding documents can be downloaded from the City of Weslaco web page address: www.weslacotx.gov, and may also be secured at the Weslaco City Hall Purchasing Office, 255 S. Kansas Avenue, Weslaco, Texas 78596, or by calling 956.447-2240. Be advised that if your company is contemplating on bidding this project you must contact the Purchasing Office, so that any changes/additions via addendum form can be forwarded to your company. (Please include your company name, address, e-mail, telephone and fax, and contact person). **No electronic bids will be accepted.**

The City of Weslaco reserves the right to accept or reject any or all bids, to waive any informalities, and to accept the bid to be the best and most advantageous to the City and to hold bids for a period of forty-five (45) days without taking action, for the purpose of reviewing the bids and investigation of bidders' qualifications prior to bid award. Bids submitted past the aforementioned date and time will not be accepted.

City of Weslaco

Homer Rhodes,

Purchasing Office

hrhodes@weslacotx.gov



VENDOR'S NOTICE OF INTENT TO SUBMIT A BID

If you intend to submit a bid for **Varied Trucks & Vans / RFB No.: 2016-17-05** with the City of Weslaco as outlined in the specifications, please indicate your intention by signing, dating, and returning this form to the address below prior to **November 4, 2016** so that you may receive any addendums to the specifications should the need arise.

**Homer Rhodes
City of Weslaco
Purchasing Office
255 S. Kansas Avenue
Weslaco, Texas 78596
Phone: 956.447.2240
Fax: 956.969.8452
hrhodes@weslacotx.gov**

Name: _____ Signature: _____
(print / contact person)

Title: _____ Company/Agency: _____

Mailing
Address: _____ City/State/Zip: _____

Phone: _____ Fax: _____

Email Address: _____

Bid No.: 2016-17-05

CITY OF WESLACO INSTRUCTIONS TO BIDDERS

The City of Weslaco will receive bids for

Varied Trucks & Vans / RFB No.: 2016-17-05

1. Varied Trucks & Vans offered for consideration shall conform to the following specifications and be equipped with any additional equipment as specified.
2. There will be no trade-in offered in consideration of this bid.
3. Bids shall be submitted in a sealed envelope upon the blank form attached hereto. Bid must be completely filled out. Bids must be filed with the City of Weslaco before opening day and hour. No late bids will be accepted. Late bids or bids not properly identified will be returned to respondent unopened. Failure to meet request for bid(s) requirements may be grounds to disqualification.
4. Any exceptions to these specifications must be stated in writing and attached to the Bid form. Each exception must refer to the corresponding section of the specifications, with explanation and detailed description of the item or items the bidder wishes to substitute.
5. All parts not specifically mentioned which are necessary in order to furnish a new complete vehicle as specified, shall be included whether or not specified.
6. The geographical location(s) of vendor's facilities will be given due consideration in the evaluation and award of contract, so the City personnel can visit the facility and inspect and test drive any Varied Trucks & Vans.
7. Where specific model numbers or manufacturer names are used in these specifications, the vendor may submit an equal replacement for consideration. All exceptions and substitutions must be listed on a separate piece of paper in the Bid package and supporting documents or brochures must be provided for the equipment specified.
8. Bids **MUST** give full firm name and address of respondent, and be manually signed. Failure to do so will disqualify your bid. Person signing bid must show title or AUTHORITY TO BIND HIS/HER FIRM IN A CONTRACT. Firm name and authorized signature must appear on each page that calls for this information.
9. Bids CANNOT be altered or amended after opening time. Alterations made before opening time must be initialed by respondent guaranteeing authenticity. No bid may be withdrawn after opening time without acceptable reason in writing and only after approval by the City of Weslaco.
10. STATE SALES TAX MUST NOT BE INCLUDED IN BID. A tax-exempt form will be provided upon request.
11. No substitutions or cancellations permitted without written approval of City of Weslaco.

12. Number of days required to deliver the Varied Trucks & Vans after receiving purchase order must be stated in your bid. Failure to do so state will obligate respondent to complete delivery within 30 days after award.
13. When delay can be foreseen, vendor shall give prior notice to the City of Weslaco. Vendor must keep the City of Weslaco advised at all times of status of delivery. Default in promised delivery (without acceptable reasons) or failure to meet specifications, authorizes the City of Weslaco to purchase any Varied Trucks & Vans elsewhere and charge increase in cost and handling to defaulting vendor.
14. Acceptable reasons for delay delivery are as follows: Acts of God, (floods, tornadoes, hurricanes, etc.), acts of government, (fire, strikes, and war). Actions beyond the control of successful vendor.
15. Bid F.O.B. City of Weslaco - City Hall, Finance Department, 255 Kansas Ave, Weslaco, Texas 78596. Bid in units of quantity specified-extend and show total. Bids subject to unlimited price increase will not be considered.
16. The City may hold Bids for forty-five (45) days after reading of same without taking action. Respondents shall hold their Bid firm for the same period of time.
17. The vendor agrees to indemnify and save harmless the City, the Purchasing Agent, and his/her assistants from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products or processes, and he/she shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request of the Purchasing Agent, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.
18. Respondent shall carefully examine the Bid forms, requirement/ specifications, and instructions to respondents. Should the respondent find discrepancies in, or omissions from bid forms, specifications, or other documents, or should he/she be in doubt as to their meaning, he/she should at once notify the Purchasing Office (Weslaco City Hall, at 956/447-2240) Homer Rhodes, hrhodes@weslacotx.gov and obtain clarification by addendum prior to submitting any bid.
19. The City of Weslaco will execute payment by mail within 30 days in strict accordance with the State of Texas Pay Law after Varied Trucks & Vans has been received, and inspected, and found to meet City of Weslaco specifications. No other method of payment will be considered.
20. The City of Weslaco reserves the right to reject any or all bids and to waive any or all informalities or technicalities and/or to accept the bid to be the best and most advantageous to the City and to hold bids for a period of forty-five (45) days without taking action. Bids submitted past the aforementioned date and time will not be accepted.

21. **Notice to Awarded Vendors:** In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. This new law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value

In connection with this RFB, interested Bidders should limit their contact to the City of Weslaco by communicating only with Homer Rhodes at (956) 447-2240 regarding this RFB. Contact with persons other than Mr. Rhodes regarding this RFB may be grounds for eliminations from the selection process.

Varied Trucks & Vans

SPECIFICATIONS LISTED "A" THROUGH "I"

BID SPECIFICATIONS "A"

For

One (1) New 2016 / 2017 Chevrolet Express Cargo Work Van for:

BUILDING MAINTENANCE

- NEW 2016 / 2017
- CHEVROLET or EQUIVELANT
- EXPRESS CARGO VAN (Work Van)
- 8 CYLINDER ENGINE
- EXTERIOR COLOR: WHITE
- MAX TRAILER CAPACITY 10,000
- POWER DOOR LOCKS
- POWER WINDOWS
- AUTOMATIC TRANSMISSION
- CARGO SHELVES (Trays)
- 3 SIDE ACCESS DOORS (REMOTE)

Comply

_____ Yes _____ No

Please list any exceptions or substitutions if different from the above specifications:

BID SPECIFICATIONS "B"

For

One (1) New 2016 / 2017 F150 XL Regular Cab for:

CODE ENFORCEMENT

- NEW 2016 / 2017
- F150 XL
- REGULAR CAB
- 5.0 V8
- EXTERIOR COLOR: WHITE
- INTERIOR COLOR: GRAY
- AUTOMATIC TRANSMISSION
- 4X4
- 6½' BOX
- KEYLESS ENTRY
- POWER WINDOW & LOCKS

Comply

_____ Yes _____ No

Please list any exceptions or substitutions if different from the above specifications:

BID SPECIFICATIONS "C"

For

One (1) New 2016 / 2017 F150 XL Regular Cab for:

POLICE DEPARTMENT

- NEW 2016 / 2017
- F150 XL
- REGULAR CAB
- 6 CYLINDER
- EXTERIOR COLOR: WHITE
- INTERIOR COLOR: GRAY
- AUTOMATIC TRANSMISSION
- 4X2
- 6½' SHORT BED

Comply

_____ Yes _____ No

Please list any exceptions or substitutions if different from the above specifications:

BID SPECIFICATIONS “D”

For

One (1) New 2017 ¾ Ton Regular Cab Work Truck for:

PARKS UNIT

- NEW 2017
- EXTERIOR COLOR: WHITE
- INTERIOR COLOR: GRAY
- ¾ Ton Pickup
- REGULAR CAB
- TRIM – Work Truck
- V8
- GAS
- AUTOMATIC TRANSMISSION
- SINGLE REAR WHEEL
- TRAILER TOW PACKAGE (Trailer Hitch)
- BLACK VINYL FLOOR COVERS
- HEAVY DUTY TRAILER BRAKE CONTROLLER

ADDITIONAL:

SERVICE TRUCK BODY:

8 FT UTILITY SERVICE BODY TRUCK (40-V0-98) OR SIMILAR

Comply

_____ Yes _____ No

Please list any exceptions or substitutions if different from the above specifications:

BID SPECIFICATIONS "E"

For

One (1) New 2017 3/4 Ton Pickup Crew Cab for:

PARKS UNIT

- NEW 2017
- ¾ Ton PICKUP
- TRIM – WORK TRUCK
- 4X4
- CREW CAB
- 8 CYLINDER ENGINE GAS
- EXTERIOR COLOR: WHITE
- INTERIOR COLOR: GRAY
- AUTOMATIC TRANSMISSION
- SINGLE REAR WHEEL
- TOWING & HAULING TRAILER WIRING
- RADIO AM-FM
- BOX SIZE: LONG or SHORT

Comply

_____ Yes _____ No

Please list any exceptions or substitutions if different from the above specifications:

BID SPECIFICATIONS "F"

For

Two (2) New 2016 / 2017 ½ Ton Pickup Ext. Cab for:

PARKS UNIT

- 2016 / 2017
- ½ Ton Pickup Ext. Cab
- TRIM – Work Truck
- 8 CYLINDER ENGINE
- GAS
- EXTERIOR COLOR: WHITE
- INTERIOR COLOR: GRAY
- TOWING / HAULING TRAILER PACKAGE
- BLACK VINYL FLOOR COVERS
- POWER WINDOWS
- POWER LOCKS
- 4X4 (optional)

Comply

_____ **Yes** _____ **No**

Please list any exceptions or substitutions if different from the above specifications:

BID SPECIFICATIONS "G"

For

One (1) New 2017 Ford F250 XL 4x4 Crew Cab for:

PUBLIC WORKS

- NEW 2017
- FORD
- F250 XL
- 4X4
- CREW CAB
- 6.2 8 CYLINDER ENGINE
- EXTERIOR COLOR: WHITE
- GRAY INTERIOR
- TOWING & HAULING TRAILER WIRING
- RADIO AM-FM
- 6.5' SHORT BED

Comply

_____ Yes _____ No

Please list any exceptions or substitutions if different from the above specifications:

BID SPECIFICATIONS "H"

For

One (1) New 2017 Ford F150 XL 4x4 Crew Cab for:

PUBLIC WORKS

- NEW 2017
- FORD
- F150 XL
- 4X4
- CREW CAB
- 8 CYLINDER ENGINE
- EXTERIOR COLOR: WHITE
- GRAY INTERIOR
- POWER WINDOW & LOCKS
- TOWING & HAULING TRAILER WIRING
- RADIO AM-FM
- 6.5' SHORT BED

Comply

_____ Yes _____ No

Please list any exceptions or substitutions if different from the above specifications:

BID SPECIFICATION "I"

For

One (1) New 2017 Ford F150 XL Regular Cab for:

PUBLIC WORKS

- NEW 2017
- FORD
- F150 XL
- REGULAR CAB
- 8 CYLINDER ENGINE
- EXTERIOR COLOR: WHITE
- GRAY INTERIOR
- TOWING & HAULING TRAILER WIRING
- RADIO AM-FM
- 6.5' SHORT BED

Comply

_____ Yes _____ No

Please list any exceptions or substitutions if different from the above specifications:



CITY OF WESLACO

RFB No.: 2016-17-05
BID FORM



FROM: _____
Company Name Address City State Zip

Phone No. Fax No. Signature Date

PLEASE RESPOND BY: November 10, 2016 3:00 **P.M.**

Item	Description	Quantity	Unit Price	Total Price	Estimated days for delivery
A	2016/2017 Chevy Express Cargo Work Van	1			
B	2016/2017 F150 Regular Cab 8 Cylinder 4X4	1			
C	2016/2017 F150 Regular Cab 6 Cylinder	1			
D	2017 3/4 Ton Regular Cab Work Truck	1			
E	2017 3/4 Ton Crew Cab Work Truck L/B	1			
F	2016/2017 F150 Extended Cab 8 Cylinder	2			
G	2017 3/4 Ton Crew Cab Work Truck S/B	1			
H	2016/2017 F150 Crew Cab 8 Cylinder	1			
I	2016/2017 F150 Regular Cab 8 Cylinder	1			